



DoD Enterprise Architecture Conference

Hyatt Regency Miami, Miami, FL

April 30 - May 3, 2012

Event #2A05

Organization Information

Organization Name			
Point of Contact (for fees and fulfillment questions)		Title	
Street Address	City	State	Zip Code
Telephone	Fax	E-mail	

Display Requirements

- All displays must be standard table-top
- Space per displays shall not exceed 8 feet wide
- Minimal hardware to be utilized (e.g. computer systems for demos)
- Companies must bring their own displays and plan to do their own set-up
- One standard six-foot draped table, two chairs and 20 AMP power supply will be provided for each display space
- No other props or setups (large signs, plants) will be available
- Additional services may be purchased separately
- Internet connection available for additional fee
- Area is carpeted

Exhibitor Hours

Move in:

Monday, April 30 2:00 PM – 8:00 PM
 Tuesday, May 1 complete move in by 8:30 AM

Display Hours:

Tuesday, May 1 10:00 AM – 7:30 PM
 Wednesday, May 2 7:00 AM – 5:00 PM
 Thursday, May 3 7:00 AM – 2:00 PM

Display Removal:

Thursday, May 3 Remove by 7:00 PM

Costs

Until March 30, 2012

AFEI Corporate member: \$2,000
 Non corporate member: \$2,500
 Government: \$500

Add \$300 after Friday, March 30, 2012

Contact: Betsy Lauer, Director, AFEI
 2111 Wilson Blvd., Suite 400, Arlington, VA 22201
 TEL: 703.247.9473 FAX: 703.522.3192 E-MAIL: blauer@afei.org

2012 EXHIBIT APPLICATION



Display Rules and Regulations

- 1) If AFEI should be prevented from holding the conference for any reason beyond AFEI's control (such as, but not limited to, damage to the building, riots, strikes, acts of government, or acts of God) or if a displayer cannot occupy the assigned display space due to reasons beyond AFEI's control, then AFEI has the right to either relocate the displayer, with no further liability to AFEI or provide a refund of display space fee, less a proportionate share of conference cost incurred.
- 2) Neither the management of the host facility nor AFEI shall be liable for the damages, loss or destruction to the displays by reason of fire, theft, accident or other destructive causes. Displayer shall lease space at their sole risk. Neither the management of the host facility, AFEI, nor any of their agents, servants or employees will be accountable or liable for accidents to displayers, their agents or employees.
- 3) The displayer shall be liable to the host facility and/or AFEI for any damage to the building and/or the furniture and fixtures contained therein which shall occur through acts or omissions of the displayer.
- 4) Displayer assumes the entire responsibility and hereby agrees to protect, indemnify, defend and hold harmless AFEI, the host facility, their officers, employees, and agents against all claims, losses and damages to persons and property, governmental charges or fines, and attorney's fees arising out of or caused by displayers installation, removal, maintenance, occupancy or use of the display premises or any part thereof, including any outside display areas.
- 5) Displayer acknowledges that AFEI does not maintain and is not responsible for obtaining insurance covering displayer's property. Displayers are advised to obtain business interruption and property damage and loss insurance to cover such occurrences.
- 6) Cancellation requests received before March 30, 2012, receive a refund minus a \$150 administrative fee. No refunds after March 31, 2012.
- 7) The display price includes two exhibit staff only. Additional booth personnel are \$150 each.

Payment Information

Payment: Total amount is due with application to guarantee exhibiting opportunity. Purchase Orders are not accepted as payment. This contract is your invoice. All payments are due upon receipt.

Deadline for sign-up is Friday, March 30, 2012

Cost: AFEI members: \$2,000 Non-members: \$2,500; Government: \$500
(add \$300 after Friday, March 30, 2012)

- Check (payable to NDIA - Event #2A05)
- VISA Diners Club MasterCard American Express

Credit Card Number	
Expiration Date	Authorized Signature

The undersigned agrees to abide by the rules and regulations for displays and promotional partnerships set forth in this contract.

AUTHORIZED SIGNATURE

DATE